

Emergency procedures in the event of a fire.

- Do not try to fight the fire.
- If you discover a fire – Do not attempt to extinguish it unless it is safe to do so. Leave the property by one of the two available exits. Close all the doors behind you. Do not go back into the property until you are told it is safe to do so by the firefighters who attend.
- If you are trapped in a fire situation and are unable to leave the property safely, shut the doors around you and phone 999 if you can. The fire control operator will stay on the line with you and give you fire survival guidance to help you until the fire engine arrives.
- On leaving the building, the first person out from each exit, should take the Emergency Fire Instructions Clipboard with them. One will be hanging beside each outside door exit.
- On your way to leaving by the back exit take the key for the garden gate which will be hanging beside back door.
- If it is safe to do so assemble with other tenants on the pavement on the opposite side of Clifton Road
- Phone 999 to alert the Fire Rescue Service.
 - You may be asked:
 - What is on fire?
 - What is the address? (237 Clifton Road, Aberdeen AB24 4HJ)
 - Where exactly is the location of the property? (near to the corner of Clifton Road and Hilton Terrace)
 - What is the style of the property? (It is a traditional granite built terraced property on two floors – built approximately 1910)
 - How many exits are here? (There are two exits. One at the front and one at the rear of the property. The front door opens onto Clifton Road. The rear exit has access via the back garden to a lane which leads onto Hilton Terrace).
- Provide this pack of information to the Fire Rescue Service.

Contacts

THE LANDLORDS ARE:

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AGENT REGISTRATION NUMBER 245215/100/31391

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Five tenants currently rent rooms in 237 Clifton Road

Names of Tenants and their Personal rooms.

- _____ – Bedroom 1 – Ground Floor - First door on the left on entering from Clifton Road.
- _____ – Bedroom 2 – Ground Floor – Door facing entrance on entering from Clifton Road.
- _____ – Bedroom 3 – First Floor – Facing the front of the building it is the room on the left at the front of the house.
- _____ – Bedroom 4 – First Floor – Facing the front of the building it is the room on the right at the front of the house.
- _____ – Bedroom 5 – First Floor – Bedroom facing the back of the house.

Other accommodation

- Ground Floor - There is a sitting room located towards the back of the house which leads to a kitchen where the central heating boiler is located. There is also a gas cooker in this kitchen.
- Ground Floor – At very back of the house and in the extension beyond the kitchen there is a utility room, a shower room and a dining room/study room for tenants use.
- First Floor – Facing the top of the stairs there is a bathroom.
- Second Floor – There is a floored loft area which is kept locked and is used only by the landlords.